

**Napa Valley Intergroup Meeting  
Agenda  
January 14, 2017**

<b>10:00 AM</b>	Opening, <i>page 1</i>
<b>10:15 AM</b>	Monthly Tradition Reading & Discussion, <i>page 1</i>
<b>10:20 AM</b>	Housekeeping Motions & 7 <sup>th</sup> Tradition, <i>page 1</i>
<b>10:40 AM</b>	Officer Reports, <i>page 2-8</i>
<b>10:45 AM</b>	Liaison Reports, <i>page 8</i>
<b>10:55 AM</b>	Committee & Event Reports, <i>page 8</i>
<b>11:00AM</b>	<b>10 min Break</b>
<b>11:10 AM</b>	Old Business, <i>page 9-10</i>
<b>11:20 AM</b>	New Business, <i>page 11</i>
<b>11:30 AM</b>	Discussion Items <i>page 11</i>
<b>11:40 AM</b>	Review Items under 'Take Back to Your Groups', <i>page 12</i>
<b>12:00 PM</b>	Closing Statement, <i>page 12</i>

### **Opening**

- Moment of Silence & Serenity Prayer
- New Intergroup Reps
- Introductions and your position: Officers, Reps, Visitors
- Sobriety Birthdays This Month
- Last month's minutes (Yellow Copy) & Agenda On The Table (White Copy)
- Minutes are approved unless there are any objections.
- Pass the sign-in sheet

### **Monthly Tradition Reading & Discussion**

• **Tradition 1** Donna R.- Each member of Alcoholics Anonymous is but a small part of a great whole. A.A. must continue to live or most of us will surely die. Hence our common welfare comes first. But individual welfare follows close afterward.

### **7<sup>th</sup> Tradition**

- We have no dues or fees in A.A. We are entirely self-supporting, declining outside contributions. This self-support includes our rent for this room, the coffee and refreshments, and contributions to our Intergroup, District, Area and GSO in New York.

**Housekeeping Motions-** These are procedural motions and pass with no objections. If the motion does not pass it will move to new business.

### **Officer Reports**

**Chair** – Brian T. [chair@aanapa.org](mailto:chair@aanapa.org) Good morning! I want to thank the officers for distributing their reports and gathering the information. On the table are some copies of the By-Laws and Robert's Rules of Order, please review as needed. As a team we need to get the word out to the Valley about our open commitments. Please let your groups know about the Literature, Web-editor and Delegate at Large Positions.

# Napa Valley Intergroup Meeting Agenda January 14, 2017

**Alternate Chair** – David H. [altchair@aanapa.org](mailto:altchair@aanapa.org)

**Treasurer** – Donna R. [treasurer@aanapa.org](mailto:treasurer@aanapa.org) Attached is the January Treasurers report.

January 2017 Treasurer's Report						
Check Register			STARTING BALANCE		\$ 9,124.99	
DATE	CK#	Pay to the order of:	Purpose:	Debits	Credits	
12/10/2016	2052	Cheryl G.	website hosting	\$ 110.70		
12/10/16	2053	Brian T.	IG printing	\$ 53.24		
12/10/16	2054	David H.	IG snacks	\$ 16.56		
12/10/16	2055	Cathy F.	N.Y. Alcathon	\$ 650.00		
12/26/16	2056	1st United Methodist	Thanksgiving Alcathon Rent 2	\$ 200.00		
12/26/16	2057	Cheryl G.	Website	\$ 93.87		
12/26/16	2058	Crosswalk Church	IG meeting Rent	\$ 120.00		
12/29/16	debit	Napa Valley Publish.	AA hotline as 6 mos.	\$ 1,308.72		
12/29/16	debit	Freedom Voice	Hotline	\$ 65.05		
12/29/16	deposit				\$ 2,611.02	
				<b>Totals</b>	<b>\$ 2,618.14</b>	<b>\$ 2,611.02</b>
				<b>Ending Balance</b>	<b>\$ 9,117.87</b>	
<b>GROUP CONTRIBUTIONS 2016</b>						
	<b>Dec</b>					
Serenity On Saturday	\$ 100.86					
Talking Stick	\$ 72.80					
Thursday Grapevine Meeting	\$ 225.00					
Up Valley Step Sisters	\$ 50.00					
<b>Total</b>	<b>\$ 448.66</b>					

# Napa Valley Intergroup Meeting Agenda January 14, 2017

	2016												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
<b>INCOME</b>													
<b>ALCATHONS &amp; ANNIVERSARY PARTY</b>													
BIRTHDAY MEETING	\$12,422	\$216,300	\$296,022	\$234,418	\$120,000	\$153,000	\$158,866	\$195,995	\$178,666	\$83,000	\$123,055	\$240,000	\$665,300
GROUP CONTRIBUTIONS	\$1,594,177	\$594,066	\$988,100	\$1,269,677	\$1,491,888	\$964,400	\$2,241,900	\$442,090	\$803,178	\$1,388,599	\$894,140	\$448,660	\$11,590,444
LITERATURE SALES	\$23,955	\$448,401	\$23,601	\$403,190	\$271,500	\$505,900	\$270,500	\$710,000	\$207,600	\$318,200	\$132,950	\$423,950	\$4,602,285
TOTAL	\$1,625,554	\$1,571,196	\$697,722	\$1,937,300	\$1,823,477	\$1,024,500	\$2,670,666	\$1,268,090	\$1,489,444	\$2,200,290	\$1,090,140	\$1,172,610	\$18,766,522
<b>EXPENSE</b>													
<b>ALCATHONS</b>													
<b>ANNIVERSARY PARTY In October</b>													
<b>BIRTHDAY MTG</b>													
Costco membership	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,200.00
Rent		\$116.30	\$95.67	\$39.98	\$66.44	\$95.69	\$93.45	\$35.00	\$34.98	\$88.46	\$221.01	\$100.00	\$883.93
Supplies													
<b>HOTLINE</b>													
Freedom Voice	\$64.97	\$65.50	\$65.05	\$65.05	\$65.05	\$65.05	\$65.05	\$65.05	\$65.05	\$65.05	\$65.05	\$65.05	\$780.97
NV Publishing-ads (Napa Register Ad)	\$218.12	\$218.12	\$218.12	\$218.12	\$218.12	\$218.12	\$218.12	\$218.12	\$218.12	\$218.12	\$218.12	\$218.12	\$2,617.44
<b>LOGROUP</b>													
Copies	\$15.12	\$23.16	\$29.92	\$27.75	\$42.09	\$31.38	\$55.70	\$49.59	\$41.37	\$58.76	\$55.62	\$	\$430.46
Insurance	\$460.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$460.00
FOBak	\$10.00	\$130.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$560.00
Fuel	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$39.89	\$	\$19.90	\$18.45	\$21.98	\$	\$202.22
Supplies	\$17.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>LITERATURE</b>													
Books & Pamphlets	\$	\$	\$1,051.83	\$	\$	\$711.20	\$1,133.15	\$	\$541.90	\$677.70	\$	\$	\$4,115.78
Schedules	\$	\$	\$235.81	\$235.81	\$	\$235.81	\$	\$	\$235.81	\$	\$	\$	\$943.24
Sales Taxes	\$293.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$293.00
<b>NEWSLETTER</b>													
	\$	\$60.00	\$	\$60.00	\$	\$	\$	\$104.00	\$	\$	\$85.00	\$	\$309.00
<b>WEBSITE</b>													
Network solutions	\$139.50	\$93.87	\$	\$	\$	\$	\$	\$	\$	\$18.00	\$	\$	\$249.37
Mobile App	\$71.88	\$	\$	\$	\$100.00	\$	\$	\$	\$	\$	\$	\$	\$71.88
<b>WORKSHOPS</b>													
<b>OTHER</b>													
Prudent Reserve	\$1,409.99	\$933.95	\$1,823.40	\$773.89	\$618.70	\$1,484.28	\$1,715.36	\$591.76	\$1,287.41	\$2,449.53	\$1,478.78	\$1,043.17	\$2,000.00
TOTAL	\$28,118	\$64.20	\$6.76	\$60.48	\$12.63	\$35.57	\$44.29	\$113.12	\$23.27	\$28.33	\$7.99	\$	\$17,477.29
H&I collected													\$475.42
(this is delay mtg and G mtg H&I Collections)													
								\$92 H&I from Thursday Night Participation Group			\$28.48 H&I from Thursday Night Participation Group		

## Napa Valley Intergroup Meeting Agenda January 14, 2017

**Secretary** - Jenna B. [secretary@aanapa.org](mailto:secretary@aanapa.org)

**Literature Chair** – *OPEN POSITION Term ends Dec. 2018* - [literature@aanapa.org](mailto:literature@aanapa.org)

In December 2016 there was \$423.95 in literature sales. We had an awesome year in supplying \$4,602.25 of literature to the Napa Valley groups in 2016. Literature order forms along with pricing are available online at [www.aanapa.org](http://www.aanapa.org). My Literature position term has come to an end as of 12/31/2016 and ordering. I will get together with the newly elected literature chair to go over anything they need to know about the hand off.

This position needs to be filled ASAP to keep our our groups in literature supplies. Stock of literature is low and needs to be ordered soon since it takes approximately 2 weeks to receive from AAWS. Thank you for letting me be of service!

Bryan H.  
Former IG Literature Chair

Literature Sales 2016	Oct	Nov	Dec	Total
Beginners Meeting	\$195.00			
Day at a Time	\$83.15			
Hut Group			\$95.00	
Intergroup		\$27.00		
Keep Coming Back			\$224.95	
No Ma'am	\$91.40			
Saturday Night Speaker	\$47.15		\$104.00	
Serenity On Saturday		\$30.75		
Thank God it's Monday-Sunday	\$101.50			
Misc.		\$75.20		
<b>Total</b>	<b>\$518.20</b>	<b>\$132.95</b>	<b>\$423.95</b>	<b>\$1,075.10</b>
Misc. is for any money received on checks or cash without group names noted on them or p				

# Napa Valley Intergroup Meeting Agenda January 14, 2017

Literature Sales 2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
As Bill Sees It On Sundays					\$43.00					\$195.00			\$43.00
Beginners Meeting						\$100.00			\$93.00				\$195.00
Birthday Meeting													\$100.00
Calistoga Gliders								\$150.00					\$150.00
Chosen Ones										\$83.15			\$83.15
Day at a Time													\$83.15
Hut Group	\$95.00	\$100.00	\$53.40	\$201.50			\$95.00		\$290.50				\$930.40
Intergroup							\$54.25					\$27.00	\$81.25
Keep Coming Back				\$173.15								\$224.95	\$398.10
Keep It Simple Sister									\$47.50				\$47.50
No Man										\$91.40			\$91.40
Saturday Night Speaker		\$19.00			\$54.00			\$40.00	\$28.50	\$47.15		\$104.00	\$292.65
Serenity On Saturday				\$28.50			\$51.25				\$30.75		\$110.50
Silverado Book Study								\$77.00					\$77.00
Sunday Night Cottage							\$51.25	\$107.00					\$158.25
Sunday Night Big Book Study								\$96.55					\$96.55
Sunnyside Serenity								\$77.25					\$77.25
Thank God It's Monday-Sunday	\$30.90	\$139.50			\$111.00	\$103.00				\$101.50			\$485.90
Thurs Night Women's New Life						\$95.20							\$95.20
Wed Living Sober									\$20.50				\$20.50
Wheel of Sobriety			\$28.50				\$18.55						\$47.05
Misc.	\$113.75	\$189.90	\$141.70		\$9.50	\$248.70		\$202.25	\$27.60		\$75.20		\$1,008.60
<b>Total</b>	<b>\$239.65</b>	<b>\$448.40</b>	<b>\$223.60</b>	<b>\$403.15</b>	<b>\$217.50</b>	<b>\$506.90</b>	<b>\$270.30</b>	<b>\$710.05</b>	<b>\$507.60</b>	<b>\$518.20</b>	<b>\$132.95</b>	<b>\$423.95</b>	<b>\$4,602.25</b>

Misc. is for any money received on checks or cash without group names noted on them or personal purchases.

**Napa Valley Intergroup Meeting  
Agenda  
January 14, 2017**

**Hotline Chair** – Brian C. [hotline@aanapa.org](mailto:hotline@aanapa.org) This is a report for the AA hotline for the dates of 12/11/16-1/11/17:

There were a total of 70 calls to the hotline this month.

There were 16 calls to the women's ext. #10

There were 17 calls to the men's ext. #11

There were 15 calls to find out meeting times

There were 23 calls that were sent straight to voicemail. ext.#19

Everything seems to be working well. I have recruited one new woman to the 12 step call list.

**Web Editor** – *OPEN POSITION Term ends Dec. 2017* [webeditor@aanapa.org](mailto:webeditor@aanapa.org)

**Meeting Schedule Chair** –Dawn R. [meetings@aanapa.org](mailto:meetings@aanapa.org)

Greetings Everyone,

The meeting schedules mailbox is not working very well so I'm sending the report and pdf using my home e-mail.

There is as far as I know only one meeting change that wasn't already reflected in the last schedule that I sent out to Cheryl on November 15, 2016. Cheryl keeps telling me about the Tuesday Morning Women's meeting being shortened to 1 hour; I'm aware of that and the last schedule I sent to Cheryl shows the meeting time as 10:00 - 11:00 am which is the correct time. The change to the current schedule is listed below:

**Meeting Closed:**

**5:15 PM – Napa – Staying Connected** -Napa Recovery Resource Center, 535 Coombsville Rd.

Yours in service,  
Dawn

**Newsletter Chair** – Chris S. [newsletter@aanapa.org](mailto:newsletter@aanapa.org)

Next newsletter will be available at February's regularly scheduled intergroup meeting

**Delegate at Large** – *OPEN POSITION Term ends Dec. 2017* [delegate@aanapa.org](mailto:delegate@aanapa.org)

**Napa Valley Intergroup Meeting  
Agenda  
January 14, 2017**

**Birthday Meeting Chair** – Roy B & Paul M. [birthday@aanapa.org](mailto:birthday@aanapa.org)

The birthday meeting is going well. We had the largest attendance last month and were firing on all cylinders. Everyone holding a service position helps with all aspects of the meeting.

During the meeting we had a massive sewer backup which took a few hours to clean, Darlene came down and the emergency plumbers arrived. Dan B., Larry P, and I cleaned until we had to burn our clothing. This incident only takes place when we hold the birthday meeting. We need to make a flyer for the door, give an announcement about what is acceptable to put in a the toilet and potentially have a bathroom monitor. The church had considerable costs for bringing out a plumber in the middle of the night-Is it possible to reimburse the church? I think we ought to help, as this has happened a few times and the last bday meeting was the worst.

Thank you,  
Paul M.

**Liaison/Committee Reports**

**Ad Hoc Committee:** Catherine, Dawn R, and Byron are working together to submit a condensed version of the IG Inventory.

**Liaison to General Service -**

**Liaison to H & I -**

**Proposed report to be submitted to Intergroup and General Service.**

H&I welcomes anyone to join us at our monthly business meeting 6:45 pm on the first Friday of the month at the Sea Scout Building. Learn about the workings of H&I and how to get involved. Did you know that there are facilities that you can attend without filling out clearance paperwork, make a commitment or even share? Currently Area 51 brings 26 meetings a week and literature to the Women's Jail, Men's Jail, Men's Jail Spanish, California Medical Facility, Crestwood Behavior Center Vallejo, Crestwood Behavior Center Angwin, McAlister, Napa South Shelter, Napa State Hospital Spanish, Napa State Hospital English, Queen of the Valley Hospital, SHAMIA house and Vallejo

## Napa Valley Intergroup Meeting Agenda

January 14, 2017

Detox. You can learn more about H&I by going to <http://www.handinorcal.org> or by contacting Michelle at [handinapa@aol.com](mailto:handinapa@aol.com)

### **Open Positions**

Intergroup Liaison – Open Position

Napa State Hospital – Volunteer needed Friday AM

South Napa Shelter – Secretaries needed 3<sup>rd</sup> Sat PM. Coordinator needed

Napa Jail – Men Women needed.

### **Napa County Jail Update- Note: the situation is still fluid...**

Five Women are now cleared and are going into the Jail weekly on Thursdays

Three Men are now cleared and will be going into the Jail soon

Two Spanish Men are now cleared and will be going into the Jail soon.

Please ask your group to create an H&I Liaison service position and have them come to the H&I Business Meeting. Every night there is an opportunity to shadow and observe an H&I meeting in action.

**Next meeting Friday, February 3<sup>rd</sup> 2017**

**Liaison to NAPYPAA -**

**Financial Oversight Committee –**



**Napa Valley Intergroup Meeting  
Agenda  
January 14, 2017**

**Event Report**

**2017 Anniversary Party – Saturday October 28th *OPEN POSITION***

Everyone passes the motion to lock in a venue for the anniversary party. Catherine volunteered to secure location for anniversary party next year.

**Alcathons – Chair Position Open – (2 year sobriety requirement)**

- **2016 Christmas Alcathon- Report**
- **2016 New Year's Alcathon- Report**
- **2017 Thanksgiving Alcathon- *OPEN***
- **2017 Christmas Alcathon- *OPEN***
- **2017 New Year's Alcathon-*OPEN***

**Workshops -**

- **2017 Workshop #1 – *OPEN***
- **2017 Workshop #2 – *OPEN***
- **2017 Workshop #3 – *OPEN***
- **2017 Workshop #4 – *OPEN***

**Old Business- motions made and discussed in new business become old business and voting occurs.**

**I. Officer Elections:**

**A. Literature Chairperson**

*OPEN POSITION Two year commitment*

- Principal point of contact for meeting representatives to arrange for purchase of AA-approved materials.
- The Literature Chairperson prepares and orders materials from the GSO and arranges for storage and distribution of those materials.
- Retains meetings' order forms for 36 months.
- Maintains literature inventory record monthly.

**B. Web Editor**

*OPEN POSITION One year commitment, term ends Dec. 2017*

- Administers website, [www.aanapa.org](http://www.aanapa.org).
- Keeps an archive of previous Intergroup flyers and documents.
- Assists Officers of Intergroup with the setup of their email accounts.

**C. Delegate at Large Open Position**

*OPEN POSITION One year commitment, term ends Dec. 2017*

**Napa Valley Intergroup Meeting  
Agenda  
January 14, 2017**

- Serves as a roving representative for Intergroup - visit meetings and share the goings on of the monthly Intergroup meeting.
- Attends the monthly Intergroup meeting and notes missing and absent Intergroup meetings to visit.
- When reporting at a meeting explains what the Delegate at Large is and what the responsibilities are.
- Reports back to Intergroup for the meetings that he/she has attended.

**II. The Amendment of Voting Eligibility.**

Cheryl wrote in the following:

I move that in keeping with the Traditions and Concepts of AA World Services, that the officers of the Intergroup who have been elected to service positions by the Intergroup Reps, be given the delegated authority to match the service responsibility and be endowed with the Right of Participation in their Intergroup jobs, to vote, in keeping with that Right of Participation outlined in Concept IV of the AA World Services Service Manual, literature piece BM-31 online at aa.org, for they cannot be expected to function without that Right of Participation, including the vote. Short form of the motion: "that officers should also vote"

*Existing Voting:*

**VOTING**

- The Intergroup representatives present at any regular or special meeting shall constitute a quorum.
- Each meeting shall have one (1) vote at all Intergroup meetings.
- Each meeting's vote shall be cast by its representative (or alternate in the absence of the representative).
- Intergroup representatives shall each have one (1) vote. If an Intergroup representative represents more than one meeting at any given Intergroup meeting, the Intergroup representative shall still only have one (1) vote.
- If an officer, liaison, committee chairperson, or event chairperson is also an active Intergroup representative then they may have one (1) vote. Conversely, if an officer, liaison, committee chairperson, or event chairperson does not represent a meeting as the Intergroup representative, they may not vote

**Napa Valley Intergroup Meeting  
Agenda  
January 14, 2017**

*Proposed Voting: Changes are in **Bold***

**VOTING**

- The Intergroup representatives present at any regular or special meeting shall constitute a quorum.
- Each meeting shall have one (1) vote at all Intergroup meetings.
- Each meeting's vote shall be cast by its representative (or alternate in the absence of the representative).
- Intergroup representatives shall each have one (1) vote. If an Intergroup representative represents more than one meeting at any given Intergroup meeting, the Intergroup representative shall still only have one (1) vote.
- **All Intergroup Officers are allowed (1) vote.**
- ***If an, liaison, committee chairperson, or event chairperson is also an active Intergroup representative then they may have one (1) vote. Conversely, liaison, committee chairperson, or event chairperson does not represent a meeting as the Intergroup representative, they may not vote.***

**New Business-** action item, a motion is made, clarification and discussion follows. Please email new business items to [chair@aanapa.org](mailto:chair@aanapa.org) by the Wednesday prior to the Intergroup Meeting. New Business items need to be written down prior to making a motion.

**Discussion Items-** *general discussion about your group or simply what's on your mind.*

- I. What happens if we go over budget in workshops or other budgeted items?
- II. Storage for literature is it an issue for people thinking of taking literature position.

**Napa Valley Intergroup Meeting  
Agenda  
January 14, 2017  
Take Back To Your Groups**

- Delegate at Large, Web Editor, and Literature are open please show up at the next Intergroup Meeting and volunteer!
- We will be putting a link on [aanapa.org](http://aanapa.org) to view the entirety of the intergroup inventory. Please look over them and submit any comments and/or suggestions that you may have to [inventoryaction@aanapa.org](mailto:inventoryaction@aanapa.org)
- Hotline positions and 12-step call positions are needed, especially women. 707-500-7001 (Hotline number)
- [Newsletter@aanapa.org](mailto:Newsletter@aanapa.org) is where to submit any ideas, stories, etc. for newsletter.
- Greeter and setup/clean up is needed at the Birthday meeting. Set up begins at 5:30 and clean lasts between 30 - 45 minutes after the meeting ends.
- NAPYPAA meets at NRRC on 1<sup>st</sup> and 3<sup>rd</sup> Sunday of the month at 6pm.
- Please report meeting location changes on the website [reportmeetingchange@aanapa.org](mailto:reportmeetingchange@aanapa.org). There is a link at the bottom of the page that says "Report Meeting Changes Here" Please click on link and send email. [reportmeetingchange@aanapa.org](mailto:reportmeetingchange@aanapa.org)
- Looking for landscapes and pictures that don't include businesses or advertising for businesses. Email pics to [granny@aanapa.org](mailto:granny@aanapa.org)
- What would make someone want to be an IG rep? Ask the meetings what their opinions as to why no one has IG reps.

**Closing Statement**

The Responsibility Statement:

*I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.*