

**Napa District 11
Panel 73 General Service Meeting
Via Zoom 860-5600 2397 -PW 060455
10:00AM – 12:00PM
February 3, 2024 Agenda**

- I. **Opening of meeting: Serenity Prayer**
- II. **Introductions, New GSR's, Alternates, and visitors, Birthdays**
- III. **GSRs – 2 minutes – share about your group / check in / Questions**
- IV. **Volunteers for the month of February - GSR Report Back, Tradition 3 and Concept 3**
- V. **Tradition 2:** [Angela] For our group purpose there is but one ultimate authority—a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.
- VI. **Concept 2:** [Duncan] “The General Service Conference of A.A. has become, for nearly every practical purpose, the active voice and the effective conscience of our whole society in its world affairs.”
- VII. **Approval of:**
 - a. **Minutes – January 2024**
- VIII. **Upcoming Dates to remember:**
 - a. **Agenda Topic Workshop - February 17th, 2024, Bethlehem Lutheran Church, Santa Rosa, CA**
 - b. **PRAASA – March 1-3, 2024, Mariott, San Francisco; <http://praasa.org>**
 - c. **Unity Day – June 15th, 2024, Crosswalk Church**
 - d. **Pacific Regional Forum – July 12th-15th - find information at <https://area72aa.org/event/pacific-regional-forum-2/>**
- IX. **Date Changes for the Year [dates that conflict with Area Assemblies & PRAASA]**
 - a. **March – change to March 9th at 1:30-3:30PM**
 - b. **April – change to April 13th at 1:30-3:30PM**
 - c. **November – change to November 9th at 1:30-3:30PM**
- X. **Financial Oversight Committee – Presentation of 2024 Budget for disapproval**
- XI. **Sub-Committee to Review District 11 Inventory and make recommendation – Elisabeth Brumley**
- XII. **Open Positions:**
 - a. **Archives Chair**
 - b. **Accessibilities Committee Chair**
 - c. **Unity Day Chair – June 15, 2024**
- XIII. **Visiting Area Officer – Eric Lee, Area Delegate – presentation on “The Plain Language Big Book”**
- XIV. **Break and Seventh Tradition**
- XV. **Officer Reports:** DCMC, Alt. DCMC PI/CPC, DCM 01, DCM 02, Treasurer, Recording Secretary, Registrar, Archives, Web/Tech, Literature, BTG, Beginners Mtg, Tech Committee, Intergroup Liaison, H&I Liaison, NAPYPAA Liaison, Unity Day.

Guidelines: Voting members of District 11 are the District Officers, Chairpersons, and current GSR's/Alternate if GSR not present. During discussion, please wait to be recognized by the Chairperson. Remember all discussion should be direct to the chairperson. Please give only your own ideas and refrain from a debate or commenting on what other people have shared. We want all people to feel comfortable with their thoughts and ideas. Finally wait until all have had a chance to share before speaking again.

Housekeeping Motions: Housekeeping motions are simple in nature and usually do not set precedence for the District. There is no discussion, and they are accepted if no one disapproves of them, otherwise, it goes to New Business for the next DBM.

XVI. Housekeeping Motion: None

XVII. Old Business:

- a. **Motion:** That district 11 adopt the updated Job Descriptions for Officers, Committee Chairs, and liaisons for District 11 – presented by Sandy S, DCMC
- b. **Motion:** That District 11 choose one of the following venues to return in person in a hybrid format - The Rock Church or St. Helena Presbyterian Church.
 - The Rock Church Rental: Rock Worship Center – 1758 Industrial Way, #117, Napa; \$20.00/ hour & we can have coffee and donuts, snacks. Wi-Fi available as well; [contact mdematteo@gmail.com, rates on website: <http://www.therocknapa.com/facilities> need liability insurance \$1,000,000 per occurrence; annual aggregate \$2,000,000; phone 707.337.0909 – Rebecca DeMatteo]
 - Presbyterian Church, St. Helena \$75.00; Wi-Fi available; kitchen available, food and drink ok
 -

Venue Name	Address	Wi-fi availability	Cost	Table & Chairs	Size	TV Monitor	Food Allowed	
The Rock Church	1758 Industrial Way #117, Napa, CA 94558	Yes	\$20/hour = \$60.00	Yes both tables and chairs	Large sanctuary	Yes	Yes	
St. Helena Presbyterian Church	1428 Spring St, Saint Helena, CA 94574	Yes	\$75/for 3 hours = \$75.00	Yes	Large enough to accommodate the DBM	No	Yes	

XVIII. Presentation of New Business: None

XIX. New Business: None

XX. Discussion Items:

- a. How to fill open positions for District 11
- b. Whether to use recording for backup check for minutes of the DBM

XXI. Area Committee and Assembly Motions: See attached Area Motions

XXII. What's on your Mind?

XXIII. Close with the Responsibility Statement

February 2024

Meetings Info on

aanapa.org

Sun	Mon	Tues	Wed	Thur	Fri	Sat
28	29	30 Officer's Meeting 7:00-8:00pm Zoom	31	1	2 H&I Business Meeting, Sea Scouts, 6:30PM Beginner Meeting Crosswalk Church Hybrid. 5:45PM-6:45PM	3 Sub-District: 9:00-9:50AM District 11 Business Mtg 10:00AM-PM 12:00oom
4	5	6	7 NAPYPAA Crosswalk Church 8:40PM-9:30PM	8	9 Beginner Meeting Crosswalk Church Hybrid 5:45PM-6:45PM	10 Intergroup 10:00AM-12:00PM Hybrid
11	12	13	14	15	16 Beginner Meeting Crosswalk Church Hybrid. 5:45 pm	17 Agenda Topic Workshop – District 12 – Bethlehem Church, Santa Rosa
18	19	20	21	22	23 Beginner Meeting Crosswalk Church Hybrid. 5:45 pm	24 Area Committee Meeting. 320 N. McDowell Blvd. Petaluma 11:00AM
25	26	27	28	29	MARCH 1 Beginner Meeting Crosswalk Church Hybrid. 5:45 pm PRAASA – San Francisco Marriot	2 PRAASA – San Francisco Marriot

CNCA 2024 Calendar

January	20 — Area Committee Mtg (Note: 3 rd Sat)
February	24 — Area Committee Mtg
March	1 - 3 — PRAASA, San Francisco, CA 23 — Area Committee Mtg
April	6 & 7 — Pre-Conference Assembly 27 — Area Committee Mtg
May	11 — Post-Conference Assembly 25 — Area Committee Mtg
June	22 — Area Committee Mtg
July	12 - 14 — Pacific Regional Forum, Las Vegas, NV 27 — Area Committee Mtg
August	10 — Summer Assembly 24 — Area Committee Mtg
September	28 — Area Committee Mtg
October	26 — Area Committee Mtg
November	9 — Fall Election Assembly 23 — Area Committee Mtg
December	21 — Area Committee Mtg (Note: 3 rd Sat)

Panel 73 Assembly Dates

2024 Pre Conference Assembly

April 6 & 7, 2024

Petaluma Veterans Memorial Building

1094 Petaluma Blvd., Petaluma, CA

Hosted by D18 Spanish North and D12 Sonoma

2024 Post Conference Assembly

May 11, 2024

Willits Community Center

111 E. Commercial St. Willits, CA

Hosted by D14 Mendocino

2024 Summer Assembly

Aug 10, 2024

Campbell Community Center

1 W. Campbell Ave., Campbell, CA

Hosted by D17 Spanish South

2024 Fall Election Assembly

Nov 9, 2024

Cornerstone Fellowship of Livermore

348 N Canyons Pkwy, Livermore, CA 94551

Hosted by D07 Alameda North and D70 Alameda South

Area Committee Motions

- **Continue at Area Committee Meeting November 18, 2023**

NEW BUSINESS

- That the Area accepts the Assembly Ad Hoc recommendation to increase the decorations budget for assemblies to \$150. - *Presented by CNCA Assembly Coordinator Jackie B. 10/28/2023*

OLD BUSINESS

- That CNCA purchase the Panel 73 assembly word count competition prizes from the AA Grapevine store, effective May 14th, 2023, at a total cost not to exceed \$174. - *Presented by CNCA Recording Secretary, Sarah B., and CNCA Literature/Grapevine/La Viña Chair, Matt E 7/22/2023*

Area Assembly Motions

- **Continue at Fall Assembly November 4, 2023**

PRESENTATION OF NEW BUSINESS

- That CNCA continue to provide hybrid functionality for every Area Committee Meeting and each Assembly. – *Presented by District 15, Humboldt/Del Norte*

OLD BUSINESS

- That the Conference Literature committee consider producing literature combining Twelve Steps and Twelve Traditions with the Twelve Concepts for World Service. – *Presented by District 14 at the Area Committee Meeting 10/22/22*

Panel 73 District 11 Officers, Chairs & Liaisons

DCMC	Sandy S
Alt. DCMC PI/CPC	Elisabeth B
DCM Sub-District 001	Laura K
DCM Sub-District 002	Thom H
DCM Sub-District 003	Joe T
Treasurer	Devyn P
Secretary	Derek C
Registrar	Jo M
Archives Chair	Open
Literature Chair	Michael M
Bridging the Gap Chair	Joe T
Beginner's Meeting	Matt H
Tech Chair	Jeff D
Intergroup Liaison	Jason A
H&I Liaison	John K
NAPYPAA Liaison	Derek C
Unity Day Chair 2024	Open
Financial Oversight Committee	Duncan L

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Officer Reports

DCMC Report:

I attended the ACM meeting on January 20th in Petaluma. I also attended the Interdistrict Workshop in Benicia where there were three Panels on the Workshop Topics for the General Service Conference this year. Our very own Melanie A, Derek C, and Gabe C spoke on the Panels. There was a Chili and salad lunch and lots of potluck desserts. It was a wonderful day!

Here are my notes from the DCMC Sharing Session and the ACM. Please note the sections of interest that are highlighted below.

DCMC Sharing Session – DISTRICT 09, Solano South, Donna F. – “Safety in AA”- Discussed “The 13th Step” – The issue is “13th stepping” has been occurring for a long time; AA members praying upon men/women who are new. There have been a lot of inquiries at GSO regarding safety over the years; in 2017 the Safety Card was made. More specific information regarding racism etc. seemed to be needed so the Safety Card was updated in 2021. In the service material it says it is okay to call the authorities if there is a problem with violence or an AA group needs help. Not all meetings say something in their format regarding safety. Chitra Area Chair says something at every ACM regarding safety – “if someone is not feeling safe let someone know”. One of the workshops for the Conference theme is on Safety. Groups may want to discuss at their home groups reading some kind of statement in their format regarding safety.

DCM Sharing Session: Topic was - “Group conscience as a spiritual process” – what is a group conscience? – an inner voice; Tradition 2; the guiding perspective of the group – ie. The will of the group and also the minority opinion. What is a spiritual process? If anyone would like the slides from the presentation, let me know. Next month the Topic will be – The timeline following where Pam left off; following the GS Conference and reporting back to the group.

ACM REPORTS:

Delegate Eric: We will have **final Agenda Topics in mid-February**. Look for them in your email. Because the background information is quite lengthy this year, the Area Officers will be reviewing them and send out the **Agenda Topic summaries in March**; let your groups know the Agenda Topic group consciences are coming up. The **Pre-Conference Assembly is April 6 & 7**. **PRAASA is coming March 1-3**, so please register now. The **Regional Forum is scheduled for July 12-15 in Las Vegas**; you can book your room now by calling the hotel & find information at <https://area72aa.org/event/pacific-regional-forum-2/>. The Forum is when the GSO staff comes to report to the Pacific Region. The Plain Language Big Book will be voted on this year at the GSC. Please let people know that there will be no changes to the Big Book itself.

Alternate Delegate: see minutes.

Chair Chita: See Comments.

Treasurer, Claudia: \$26,000+ currently in the Area’s Checking account. Prudent Reserve is \$13,000+ [one month operating expenses]. Contributions were \$9,000+; budgeted contributions \$11,000+ a little short of expected. Contributions from online are increasing. The SF mailbox is closed; make sure your groups have the new address.

Registrar, Drew – all Districts are now using Air-table and the electronic forms for registering groups. Group of the month is “Despierta” – “Wake up” in Spanish.

Area Secretary, Sarah B: see minutes in Comments.

Assembly Coordinator, Jackie B: I have been communicating with the Assembly host committees; all Assemblies have been bid for and are scheduled. **See the Area Calendar**.

LaVina Grapevine Chair, Matt E: Remember Grapevine has an App. See minutes and Comments.

PRAASA – 40 days away! **open registration is available at <http://www.praasa.org>**; rooms are filling up, so if you are going to attend, please sign up for a room ASAP; we have completed a paper invitation to attendees from last year. Plan ahead

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Officer Reports

for parking because it is very limited; consider using SPOT here or another parking app; Funding for PRAASA depends on registration with the Hotel and event itself.

Housekeeping Motions:

- That CNCA purchase a cardioid condenser vocal microphone at a cost not to exceed \$200.
– Presented by Don L. Hybrid Coordinator of the CNCA Tech Committee [**This motion Passed**]

Presentation of New Business:

Old Business:

- That CNCA accept the Assembly Guidelines Ad Hoc Committee's recommendation to increase the food budget for assemblies to \$7.50 per person for 1-day assemblies, and \$10 per person for 2-day assemblies.
– Presented by CNCA Assembly Coordinator, Jackie B [**decided to vote by simple majority vote count - 41:16; the motion Passed; Minority opinion – none**]

New Business:

- That CNCA 06 extend voting participation at the Area Committee meetings and at Assemblies to the Chairpersons of Area standing and sub-committees.
- Presented by Carol H, Jacqueline P, John O, Jose L, Thom H – Standing Committee & Sub-Committee Chairs CNCA06 Panel 73 [**10 people came to the microphone who wanted this to go to the assembly rather than voting at the ACM; the group wanted to reconsider where the vote would be – 4[0 – assembly; 11 – ACM] – this motion will go to Presentation of new business at the Assembly.**]

Discussion Topics:

- Elections Assembly – had time for discussion. Perhaps have a 2 day Assembly and/or once you have given your qualifications, then do not give them again. If there is a 2-day assembly, consider the cost. The group wanted to continue discussion next month.
- Equity between virtual and in-person participants – discussion continued; both experiences are very different so it is difficult to really have equity of experience. However, to provide participation via online and in person makes the opportunity equitable. Keep discussing next month.
- Food at Assemblies – do we really need to provide food free; \$3000 for 1-day assemblies & \$4500 for 2-day assemblies.

Thank you for letting me be of service,

Sandy S

District Committee Member Chair

Alternate DCMC Report:

The Area Public Information and Cooperation with the Professional Community Committee meeting is held on the fourth Saturday of the month at 9 am, in person with a hybrid format at the Petaluma Community Center. The link for that meeting is available at the CNCA06 website. Please let me know if you are interested in finding out more about the Area Committee or would like to participate in service with the local Napa public information and cooperation with the professional community committee.

Our local Public Information and Cooperation with the Professional Community Committee met this month. The committee will continue to meet on the last Sunday of the month briefly at 6PM and will provide training on how to speak at “non-AA” meetings. You can find the zoom link at AANAPA.org/special meetings. Please announce at meetings that there are service opportunities with Public Information and that they are welcome to attend our committee meeting.

Our committee is scheduled to present to ALDEA in February. We are providing them with information about AA that they are willing to share our local school districts.

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We are continuing to share pamphlets and our local meeting schedules with these organizations, Napa Public Library, COPE, Health and Human Resources, MENTI, ALDEA, Puertos Abiertos and Probation.

Thank you for allowing me to serve,

Elisabeth B

PICPC Committee Chair

DCM Report:

At the January 20th DCM Sharing Session, Judah N and Julie made a slide presentation on “**The Spiritual Process of a Group Conscience**,” (Attached to GSR School invitation email, along with further notes).

- Defined “Conscience” as an inner feeling of right or wrong. At the Group level, it functions as our collective, guiding perspective that is referred to in our 2nd Tradition, and must include a willingness to, and insistence on, hearing minority opinions
- There is abundant historical context and guidance regarding Group Conscience provided in our literature: The 12 x 12, Twelve Concepts, A.A. Comes of Age, Our Great Responsibility, to name a few.
- One might ask: A.A. has worked well all of these years, why not leave well enough alone? Well, the quote “Good is the enemy of the best,” from p. 138 of the 12 x 12, is often used to sum up Bill W’s reasoning.
- Facilitation is the opposite of letting the group steer the process. This means that it is incumbent upon the leader to set up respectful conditions and to insure that the group is well informed ahead of time, all the while remembering that we are doing 12th-step work. It is about “Us,” not “me.”

Laura K

DCM – sub-district 001

Treasurer’s Report: see report in DBM packet.

Recording Secretary Report: See submitted minutes for January.

Derek. Recording Secretary

Registrar’s Report: Please send me, Jo Moore, the following information for any GSR or contact person for a group:

Name of GSR, note if Contact Person instead

Name of Group

Meeting Time and Day(s)

Group number—if you have it

Mailing Address of GSR (or Contact Person)

Telephone number of GSR (or Contact Person)

Email of GSR (or Contact Person) and Address of Meeting

If you are going to any other meetings than your own and there’s not a GSR, please ask for a contact person and send all the info above to me, Jo Moore (707) 318-8168 tomjomoore@gmail.com

AND please text me that you’re sending me the info, so I can catch it/look in my spam folder for it. My email is way too full and I don’t want to miss anyone.

If you don’t have a GSR Starter Kit, please let me know so that we can get one to you! Text or Call

me, please (once again, I lose emails in the avalanche of junk mail)

Jo Moore, District Registrar

Literature/LaVina Chair Report:

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Hello everyone I attended the Area 06 lit/gv/lv meeting , January 20th, at 9:00am chairperson Matt Evens talked about how he got his information for his report & that it is from the grapevine App . Also, how to get your group involved as a GV Representative. It was a great meeting. Grapevine will be at PRAASA. Thank you for allowing me to be of service.

Michael Morgan, lit/gv/lv District 11

BTG Report: In December, BTG did not go into Duffy's due to a scheduling issue. We received two blue cards and contact was made on both however meetings were not attended.

Joe Torres, BTG Chair

Beginner's Meeting Chair Report: No written report.

Tech Chair Report: No written report.

Intergroup Liaison Report: Open position

NAPYPA Liaison Report: No written report.

H&I Report: H&I Report February, 2024

H&I Business meeting is/was Friday, 2/2 at 6:45 pm. Report is from December meeting, and any additional items of interest will be verbal additions to report on 2/3/24.

Archway (Centerpoint replacement at Napa State) making progress on taking meetings in.

Duffy's has expressed interest in Bridging the Gap. Joe T may already have been notified.

Crestwood Behavioral Center (Vallejo) will be on-line meetings only.

Crestwood Behavioral Center (Angwin) in person meetings on first Sunday of the month. They need more volunteers. Program Director and staff grateful for H&I presence.

Vallejo Detox continues 5 meetings/week. This may be the only detox open for most of Northern California.

Napa State Hospital still needs more volunteers. Face mask and covid testing may be required.

National Vallejo good attendance and participation.

Napa South Shelter still no progress on start-up.

Volunteers needed for all facilities, and coordinators for many.

Contact - John Curnutt 707-477-0422 for info.

John Kent, H&I Liaison

TRADITIONS CHECKLIST FROM THE AA GRAPEVINE

These questions were originally published in the AA Grapevine in conjunction with a series on the Twelve Traditions that began in November 1969 and ran through September 1971. While they were originally intended primarily for individual use, many AA groups have since used them as a basis for wider discussion.

Practice These Principles....

Tradition Two: For our group purpose there is but one ultimate authority—a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.

1. Do I criticize or do I trust and support my group officers, AA committees, and office workers? Newcomers? Old-timers?
2. Am I absolutely trustworthy, even in secret, with AA Twelfth Step jobs or other AA responsibility?

2

3. Do I look for credit in my AA jobs? Praise for my AA ideas?
4. Do I have to save face in group discussion, or can I yield in good spirit to the group conscience and work cheerfully along with it?
5. Although I have been sober a few years, am I still willing to serve my turn at AA chores?
6. In group discussions, do I sound off about matters on which I have no experience and little knowledge?

CONCEPTS CHECKLIST

A service piece for home groups, districts, areas

Some of these discussion points were originally developed by an A.A. group and further developed by the trustees' Literature Committee to be distributed by the General Service Office. While this checklist is intended as a starting point for discussion by groups, districts or areas, individual A.A. members may find it useful along with our co-founder Bill W's. Additional information about the Concepts can be found in The A.A. Service Manual/Twelve Concepts for World Service and "The Twelve Concepts Illustrated" - pamphlet. (The Concepts stated here are in the short form.)

Concept II: The General Service Conference of A.A. has become, for nearly every practical purpose, the active voice and the effective conscience of our whole Society in its world affairs.

- Do we have an understanding of the history of the General Service Conference (the "Conference")?
- What is a Conference Advisory Action? Does our home group's G.S.R., D.C.M., area delegate report back to the group on the highlights of the Conference and Conference Advisory Actions?
- Is our group meeting its wider Seventh Tradition responsibilities?

OPEN JOB DESCRIPTIONS DISTRICT 11

ARCHIVES CHAIR

Meetings Expectations:

- ◆ Monthly District business meeting - expected
- ◆ Monthly Officer's meetings – expected
- ◆ Monthly Area Archives committee meeting in Petaluma – expected
- ◆ Attend Area Archives workdays in Walnut Creek – expected periodically (quarterly)
- ◆ Area Assemblies (4 per year) - suggested

Duties:

- ◆ Maintain archives for District 11
 - Work in cooperation with groups to get Group Histories (started Fall 2014)
 - Keep digital/records of District Minutes and Meetings.
 - Take Oral History of our old timers.
- ◆ Accept archival donations.
- ◆ Maintain, store, organize, catalogue and protect District 11 archive items in Walnut Creek.
- ◆ Encourage groups to provide their group histories to the Archivist.

ACCESSIBILITY COMMITTEE CHAIR

Meeting Expectations:

- ◆ Chairs the District 11 Creates and Chairs Accessibility Committee Meeting- expected.
- ◆ Monthly Officer's Meetings - expected.
- ◆ Monthly District business meeting - expected.
- ◆ Monthly Area Accessibility Committee in Petaluma – expected.
- ◆ Area Assemblies (4 per year) - suggested.

Duties:

- ◆ Ability to receive and send Email is a Requirement of this position.
- ◆ Support members with a variety of accessibility challenges
- ◆ Communications that keep the public and appropriate agencies informed about local AA accessibility.
- ◆ Providing resources and guidance to groups so that they can accommodate all AA members.
- ◆ Keeps the District informed about Area 06 and District 11 Accessibility activities.

UNITY DAY CHAIR

Meeting Expectations:

- ◆ Monthly District business meetings during the months of March through July - expected
- ◆ Chairs the Unity Day Committee – expected

Duties:

- ◆ Obtains volunteers for the Unity Day Committee and Chairs that Committee.
- ◆ Brings the Unity Day Committee's recommendations regarding date, location, program (in addition to the Delegate's Conference Report), theme, entertainment, etc. to the District for approval. (Note the date must be coordinated with the Delegate)
- ◆ With the Unity Day Committee develops flyers and volunteer and potluck sign-up sheets. (Flyers are needed at least two months prior to the event so that they can be distributed at the Area Committee meeting)
- ◆ Develops a budget for Unity Day for approval by the District. Any requests for donations must also be approved by the District.
- ◆ Coordinates with the Treasurer to ensure that all expenses are paid in a timely fashion.
- ◆ Presents a final report from the Unity Day Committee, which should include actual expenses, attendance, and any recommendations.