**Napa Valley Intergroup Meeting Agenda**

February 8, 2025

**Call To Order**

**A Moment of Silence followed by the Serenity Prayer**

**New Rep Introduction**

New Intergroup Reps and Officers packets can be found on aanapa.org

<https://aanapa.org/service/intergroup/welcome-new-intergroup-reps>

Please provide your email and contact information to the Secretary.

**Meeting Participant Introductions**

**Sobriety Birthdays**

**Review and approval of minutes**

**Monthly Tradition Reading from 12 Traditions Illustrated & Discussion**

Reader: Jessica Z.

2nd Tradition: For our group purpose there is but one ultimate authority — a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.

**7th Tradition**

We have no dues or fees in A.A. We are entirely self-supporting, declining outside contributions. Visit https://www.aanapa.org and use the Venmo link or mail your contribution to NVIG, P.O Box 10948, Napa, CA 94581-2948. Venmo link for IG contributions: <https://www.venmo.com/u/NapaIG-AA>

**Housekeeping Motions**

Please wait your turn to speak and raised your hand to be called on to speak. Please silence your cell phones

**Announcements**

**Reports:**

**Chair: Meghan T.**

[chair@aanapa.org](mailto:%20chair@aanapa.org?subject=Intergroup)

Reminder to submit your reports on time!

**Alternate Chair: VACANT**

[altchair@aanapa.org](mailto:altchair@aanapa.org?subject=Intergroup)

No submission

**Literature Chair: Kevin P.**

[literature@aanapa.org](mailto:literature@aanapa.org?subject=Intergroup)

| **Napa Intergroup Literature Chair** | | |
| --- | --- | --- |
| **January, 2025** | | |
| LITERATURE REPORT | | |
| GROUP | ITEMS | TOTAL |
| Monday Talking Stick | 2 B-30 BBP, 2 B-15 12x12S | $ 42.00 |
| Wheel of Sobriety | 1 B-90 PLBB | $ 11.00 |
| Hut Group | 6 B-1 BB | $ 72.00 |
| Gliders | 2 B-1 BB, 2 B-30 BBP, 2 B-35 BBS | $ 58.00 |
| Sunday Night Book Study | 6 B-1 BB | $ 72.00 |
| Gliders | 1 B-9 Pass It On | $ 12.00 |
| SNBBS | 1 B-3 Comes of Age | $ 12.00 |
| Wheel of Sobriety | 3 B-1 BB | $ 36.00 |
| In the Park | 3 B-1 BB, 4 B-2 12x12, 3 B-12 DR, 2 B-26 CTB, 2 B-27 ABSI | $ 151.50 |
| Alex W | 5 B-90 PLBB | $ 55.00 |
|  |  |  |
| TOTAL |  | $ 521.50 |
|  |  |  |
| PHAMPLETS: | 102 PHAMPLETS WERE PROVIDED TO GROUPS |  |
|  |  |  |
| PURCHASES: | Ordered 50 B-90 PLBB, 20 B-1 BB, 5 B-3 Comes to Age |  |

Plain Language Big Book is now in stock, and is shown on the website order form.

The online and printable literature order forms are working well and located on - aanapa.org

The order forms may require updating with several publications not listed, as well as Spanish Language items

I have completed an inventory of all items in the container and updated our worksheet.

If any questions or comments, please feel to let me know at literature@aanapa.org Thank you!

Gratefully,

Kevin P

literature@aanapa.org

**Hotline Chair: Travis**

[hotline@aanapa.org](mailto:hotline@aanapa.org%20?subject=Intergroup)

No Submission

**Web Editor: Zane M. (Intergroup)**

**Website Committee Chair: Alex W.**

Business Meeting

1. Website running and secure
2. Monthly Web Committee Meetings
   1. Zane, Alex, Jeff, and Derek met on January 29th for an in-person Web Committee meeting and future meetings will take place each month on the last Wednesday. Topics included handoff instructions for the new team, historical context on the website with its past versions, and some discussion of finding new plugins or resources which might improve the site.
3. Search Engine Optimization Investigation
   1. Zane was unable to recreate Mobile browser issue with missing search result in Google under Android using Chrome, Firefox, or Opera. Primary search phrases were "AA Napa" or "Alcoholics Anonymous Napa" and related. Will need another member with Mobile Safari to confirm if the issue persists.
   2. Regardless, Zane has taken steps to improve SEO discoverability on the primary pages using the Yoast SEO plugin. Improvements include adding internal links, increasing total word count to reach the minimum 300 recommended, and including additional meta information which search engines use to create synopses of pages.
   3. An additional improvement that could help SEO would be to include images on some pages. Recommendations/ideas for images from the group would be appreciated!

Zane M

Web Editor, Intergroup

Derek C

Web Admin, District 11

**Meeting Schedule Chair: VACANT**

[meetings@aanapa.org](mailto:meetings@aanapa.org%20?subject=Intergroup)

No submission

**Newsletter Chair: Jean**

[newsletter@aanapa.org](mailto:newsletter@aanapa.org%20?subject=Intergroup)

No submission

**Delegates at Large: Laura / Rick**

[delegateatlarge@aanapa.org](mailto:%20delegateatlarge@aanapa.org%20?subject=Intergroup)

No submission

**General Service Liaison: John**

No submission

**Hospitals and Institutions Liaison: Heidi**

No submission

**Birthday Meeting Co-Chairs: Jeff/Beth**

[birthdaymeeting@aanapa.org](mailto:birthdaymeeting@aanapa.org?subject=Intergroup)

| **NAPA VALLEY INTERGROUP** | |
| --- | --- |
| **INCOME / EXPENSE SHEET** | |
|  |  |
| EVENT: | Jan B-day meeting |
| DATE: | jan, 31 2025 |
| GROUP NAME: | AA Birthday |
| CONTACT NAME: | Beth |
| CONTACT EMAIL: | bananapez2@yahoo.com |
| CONTACT PHONE: | 707-953-0483 |
| **EVENT INCOME** | |
| ***DO NOT INCLUDE H&I HERE*** | **$$$$$** |
| NV INTERGROUP CONTRIBUTION | $0.00 |
| 7TH TRADITION | $173.42 |
| **GROSS INCOME** | **$173.42** |
| **EVENT EXPENSES (ITEMIZED)** | |
| **ITEM** | **$$$$$** |
| Cake | $94.00 |
| **TOTAL EXPENSES** | **$94.00** |
| **TOTALS** | |
| EVENT INCOME - EVENT EXPENSES | $79.42 |
| H&I (Pink Can) | $22.91 |
| **CHECK TOTAL TO I/G** | **$102.33** |

**Treasurer: Alex W.**

[treasurer@aanapa.org](mailto:treasurer@aanapa.org?subject=Intergroup)

| **Summary** | **Opening** | **Ending** |  |
| --- | --- | --- | --- |
| Umpqua | **$7,488.52** | **$7,069.81** |  |
| **Income** |  |  | **Note** |
| **7th Tradition** | $11.58 |  |  |
| **Anniv Party, Alcathons, Workshops** | $214.61 |  |  |
| Anniversary Party |  | $164.61 | Venmo |
| Monday Night Serenity |  | $50.00 | Venmo |
| **Birthday Meeting** | $165.34 |  |  |
| Sept |  | $53.65 | Venmo |
| Oct |  | $8.50 | Venmo |
| Nov |  | $103.19 | Venmo |
| **Birthday Meeting H&I** |  |  |  |
| **Group Contributions** | $901.04 |  |  |
| Monday Night Serenity |  | $50.00 | Venmo |
| Hut Group |  | $657.00 | check 1056 |
| Day at a time |  | $194.04 | Check |
| **Literature Sales** | **$521.50** |  |  |
|  |  | $11.00 | November |
|  |  | $42.00 | December |
|  |  | $468.50 | January |
| **Total Income** | **$1,814.07** |  |  |
| **Expenses** |  |  |  |
| **Altathons (3@$1350 each)** | $1,350.00 |  |  |
| **Hotline** | $66.82 |  |  |
| Phone Service |  | $66.82 |  |
| **Intergroup** | $430.98 |  |  |
| Copies |  |  |  |
| Insurance |  | $365.00 |  |
| Supplies |  | $34.00 |  |
| Zoom |  | $31.98 |  |
| **Literature** | $340.00 |  |  |
| Sales Tax |  | $340.00 |  |
| **Website** | $19.98 |  |  |
| InMotion Hosting |  | $19.98 |  |
| **Distributions** | $25.00 |  |  |
| Dist - H&I |  | $25.00 |  |
| **Total Expenses** | **$2,232.78** |  |  |
| **Totals** |  |  |  |
| **Net Income** | **-$418.71** |  |  |

Treasurer Business:

Paid Insurance for 2024

Paid Taxes for 2024

Storage Unit - $20 per month, propose splitting with District ($120/year)

Proceeding 2025/2026 Budget in March

**Financial Oversight Committee:**

[financial@aanapa.org](mailto:financial@aanapa.org?subject=Intergroup)

No submission

**Committee Appointees**

| **2024-2025** | | **2024 (2025-2026 Staggering)** | |
| --- | --- | --- | --- |
| **Chair** | Meghan T. | **Secretary** | VACANT |
| **Alt Chair** | VACANT | **District Liaison** | Jason A. |
| **Bday Co Chair** | Jeff | **Newsletter** | Jean |
| **Bday Co Chair** | Beth C. | **H&I Liaison** | VACANT |
| **Hotline Chair** | Travis | **Treasurer** | Tena |
| **Female Delegate at Large** | Laura | **Web Editor** | Alex W. |
| **Male Delegate at Large** | Rick | **Literature Chair** | Mary W./Kevin P. (interim) |
| **Printed Meeting Schedule Chair** | Kevin P. | **Events Chair** | VACANT |

\*In December elections will be held\*

**Old Business**

-Spanish speaking liaison to their district?‬

-Cleaning the storage container‬

- Moving to in person IG Meetings:

Treasurer - $80 per meeting. May consider new location?

Alex picked up A/V equipment for potential Hybrid IG meeting

* Alex and Jean did not meet about new newsletter email tool and potential cost.
* FOC - Should this be standing committee or ad-hoc
* Approved buying storage shed last month, Alex negotiated $20 rental w/ Crosswalk. Proposed cost share w/ D11.
* D11 Proposed last month combine CNCA assembly with our October Birthday meeting AND Anniversary Party. This was approved. No Ma’am would like to host.
* Intergroup Tri-fold: new draft produced. Need to review.

**New Business**

- Google Adwords

Not to run advertisements, but to get targeted search results

Recommend budgeting $100/month as a start

We can review results and adjust

To be managed by Web Committee

GSC approved use of Google Adwords for USA & Canada in 2017

Modern version of placing an ad in the newspaper

Previously paid $280/month to the Napa Register

**Closing**

**The Responsibility Statement:**

*“I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.”*