

INTERGROUP BUSINESS MEETING MINUTES

May 9, 2026

TAKE BACKS

- Unity Day June 6 at Crosswalk Church 10am to 2:30 <https://aanapa.org/calendar>
Mexican-themed potluck, delegate report, panel discussion, sobriety countdown, and service tables.
 - 11th Step Meditation Workshop: June 7, 1:00 p.m. to 3:00 p.m. at the Napa Library.
Three teachers will introduce three different meditation styles.
 - H&I Meeting: First Friday of the month, 6:45 p.m. at Sea Scouts.
 - General Service Meeting: First Saturday of the month, 10:00 a.m. at First Presbyterian Church in St. Helena, hybrid option available.
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CALL TO ORDER

Moment of Silence & Serenity Prayer

Meeting Participant Introductions

Inter Group Officers & Chairs	Intergroup Voting Representatives
Chair – Cindy C. (Absent/Excused)	New Life Women’s Group - Courtney
Alternate Chair – John H.	Gliders – Steve C.
Treasurer / Free Thinkers - Alex W.	Daily Reflections – John C.
Web Editor / Never Too Young – Zane M.	Hut Group – Mike B.
Hotline Chair – Frank F.	Sunday Night B.B. Study – Michael (Absent)
Birthday Chair / Plain Language BB – Carl K.	Sunrise – John H.
Birthday Co-Chair – Meghan T.	Veteran’s Home - Jo M. (Visitor)
Secretary - Mark V.	Serenity on Saturday – Janis B.
Literature Chair - Craig W.	Silverado B.B. Study – Colleen G.
Hospitals and Institutions Liaison - Heidi V.	Keep It Simple Sister – Brandyn C.
Female At Large Rep. / KISS – Brandyn C.	Sunnyside Serenity – Janet GS
Newsletter Chair – Vacant	Sunrise Weekend – John H.
Events Chair / District Liaison - Laura K.	Never Too Young – Clint T.

Meeting opened with introductions, reminders on speaking clearly for minutes, and clarification that voting is limited to official Intergroup representatives.

Sobriety Birthdays: John K. celebrates 2 years May 26.

Review and approval of Intergroup minutes: No prior minutes were available for approval; Mark and Alex will work on reconstructing recent minutes from available notes.

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Monthly Tradition Reading from 12 Traditions: *Tradition 5* (Read by Zane)

“Each group has but one primary purpose... to carry its message to the alcoholic who still suffers.”

7th Tradition: We have no dues or fees in A.A. We are entirely self-supporting, declining outside contributions. Please mail contributions to NVIG, P.O Box 10948, Napa, CA 94581-2948. Venmo QR link for contributions @NapalG-AA : <https://www.venmo.com/u/NapalG-AA>



Housekeeping

Raise hands to be recognized; speak up for audibility; silence phones.

ANNOUNCEMENTS

- Unity Day June 6 at Crosswalk Church 10am to 2:30
- Meditation Workshop at Napa Library 1pm to 3pm.

OFFICER REPORTS

Chair: Cindy C. chair@aanapa.org

- No report. Alex W. filled in as Chair for this excused absence.

Alternate Chair: John H.

- Frank F. moved to appoint John H. as Alternate Chair through the end of 2027. Mike B. seconded the motion. Motion passed.

Hospitals and Institutions Liaison: Heidi V. Full report pages 7 and 8.

- H&I continues to need volunteers and coordinators.
- H&I meeting is being held the first Friday of the month at Sea Scouts at 6:45 p.m. Open service needs include:
 - Bridging the Gap liaison
 - Napa liaison
 - Volunteers for H&I tables and facility meetings
 - Speakers for Archway women’s meeting

Hotline Chair: Frank F. hotline@aanapa.org See detailed report pages 9 & 12

- Hotline is functioning but shows a concerning number of hang-ups. In addition to roughly 31–32 completed calls, there were approximately 47 hang-ups.
- Language barriers may be preventing Spanish-speaking callers from getting help.

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- The hotline team is moving quickly to add Spanish-language greeting and routing options. Menu structure:
 - Women speaking with women
 - Men speaking with men
 - Spanish-speaking women
 - Spanish-speaking men
- Discussed whether the call-routing process is too long and whether other Intergroups may have better models.

Literature / Meetings Schedule: Craig W. literature@aanapa.org

- Literature sales brought in a little over \$360. No new books were purchased last month. Printed schedules were requested and will be provided.
- Craig emailed report to Secretary. Lost in cyber-space. Will update soon.

Delegates at Large: Brandyn C.

- Wednesday- Thank God it's Wednesday 5:30
- Thursday - New Life Women's Group 7pm

Newsletter Chair:

- Position vacant. Potentially retiring as website/news provides most information.

Secretary: Mark V. secretary@aanapa.org

- Request reports be submitted by Monday before IG meetings to allow time to prepare agendas and materials.
- Asked members to send "take-back" items in advance for inclusion with Agenda.
- Will update the IG Officers and Representatives contact sheet.
- Mark will bring 10 printed Agenda copies to share at the meeting.
- Discussed privacy and communication practices. BCC will continue to be used for broad email distribution.

Birthday Chair: birthdaymeeting@aanapa.org Carl K.

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- The birthday meetings are going well, with strong attendance and no reported issues with setup, cleanup, or the facility. The next birthday meeting is scheduled for May 29, with a local speaker.

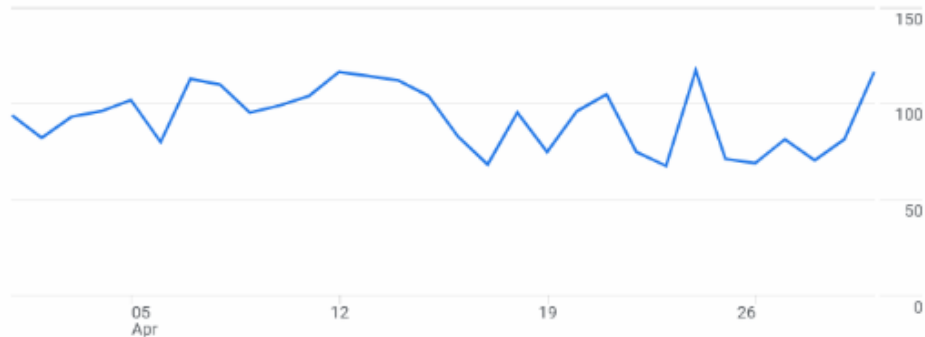
Web Editor Zane M. webeditor@aanapa.org

Prepared by: Zane M. Web Editor, Intergroup and Derek C. Web Admin, District 11

- The website continues to be maintained with meeting updates and events flyer corrections.
- Members expressed appreciation for quick website updates.

Business Meeting 5/9/26

- 1) Website running and secure.
- 2) Site Statistics for April 2026 (Google Analytics)
 - a. *Active Users* (Interacted with the Site): **2.4k**



- b. *Top 3 Pages*
 - i. Meetings: **1.8k** Hits
 - ii. Homepage: **823** Hits
 - iii. Intergroup Business Meeting: **162** Hits
- c. *Traffic Sources*
 - i. Direct (url, bookmark, etc): **2.1k**
 - ii. Search (Google, etc): **2.3k**
 - iii. Links: **165**
 - iv. Unassigned (email, etc): **27**
 - v. Social Media: **7**

Treasurer: Alex W. treasurer@aanapa.org

Treasurer Report – April 2026

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- Finances are healthy. The current balance is approximately \$5,200 after pending deposits. Recent major expenses include annual hotline renewal and books costs.

Summary	Opening	Ending
Umpqua	\$5,000.07	\$3,436.71
Expenses		
Workshops (Ad-Hoc Cost)	\$50.00	
Hotline	\$940.90	
Phone Service		\$940.90
Literature	\$572.46	
Books & Pamphlets		\$572.46
Total Expenses	\$1,563.36	
Totals		
Net Income	\$1,563.36	

Treasurer Business:

2 months of deposit I delayed: \$2801.29

Library update

Budget / Financial Oversight Committee (FOC)

Fiscal year runs July–June.

Alex began drafting next year's budget and requested volunteers for FOC to review and discuss prior to presenting to Intergroup in coming months (Zoom meetings likely).

Committee Appointees

2024-2025

2024 (2025-2026 Staggering)

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Chair	Cindy C.	Secretary	Mark V.
Alt Chair	John H.	District Liaison	VACANT
Birthday Chair	Carl K.	Newsletter	VACANT
Birthday Co-Chair	Meghan T.	H&I Liaison	Heidi
Hotline Chair	Frank F.	Treasurer	Alex W.
Female Delegate at Large	Brandyn C.	Web Editor	Zane M.
Male Delegate at Large	Victor	Literature Chair	Craig W.
		Events Chair	Laura K.

OLD BUSINESS

- Bylaw Committee: (Cindy C., Alex W., Colleen G., Brandyn C., Mark V.) Review postponed. Alex will email proposed bylaw refresh to members for review and discussion at June meeting. Review proposed bylaw changes, including sunset of meeting schedule chair/newsletter chair and possible new delegate-at-large roles
- Formalize Up-Valley Delegate at Large (currently ad hoc).
- Add a Spanish Liaison to improve connection with Spanish-speaking meetings.
- Decide whether to retire the Newsletter role.
- Review/clarify sobriety requirements for roles (required vs suggested language).
- The group is exploring moving the Intergroup meeting location to the Napa Library, which may cost about \$50 per month compared to the current \$105 per month at Crosswalk. This could save roughly \$600 per year. More information will be brought back before any move is made.
- Pass-It-On: Group emphasized the need for proper orientation and clear pass-it-on guidance. Discussion of best way to update the steps / process for each Intergroup Officer Role to prepare the next person for their service as Intergroup Officers. Suggested that IG leadership email the documents for each IG Officer role.

NEW BUSINESS

Adjourn: Mike B. moved and Alex W. second. Motion Passed.

Closing

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The Responsibility Statement: "I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible."

H&I Report February 2025:

H&I had their May meeting on Friday, May 1st.

Next H&I meeting will be Friday, June 5th at Sea Scouts at 6:45 p.m.

H&I is looking for volunteers for Unity Day, June 6th to man a table from 10am-2pm

H&I needs a Bridging the Gap Liaison - this position is open for service. If interested, please attend the General Service Meetings on the 1st Sat of the month at 10:00 am at the first Presbyterian Church in St. Helena. This is also a hybrid meeting.

H&I needs a NAPYPAA Liaison. If interested, please attend the H&I meeting for more info.

Facilities - Looking for H& I Service Volunteers

- Solano Prison is looking for a coordinator for their H&I meetings. If interested, please attend the next H&I meeting.

Women's & Men's Jail

- Men's Jail - 8 meetings were scheduled in April and 8 meetings were held. 6 were in English, 2 in Spanish, and 1 bi-lingual. Can always use volunteers but background check is lengthy process.
- Women's Jail - All meetings going well. Service is welcomed and background checks lengthy. 2 volunteers needed currently to take in meetings. 2 year sobriety requirement.

Archway Residential (Women & Mens' meetings)

- Men's meetings every Sunday at 6:30 p.m. If interested in speaking, please come to H&I meeting. 6 month sobriety requirement to speak, no background check.
- Women's meetings are once a week on Sundays at 6:30 p.m. Easy service for speakers - no requirements to get into facility. We need speakers for 2 meetings per month.

Crestwppd Behavioral Center, Anguin

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Just starting to organize meetings and get volunteers to bring in meetings once a week. If you are interested in service for this facility, please come to the H&I meeting. There is a background check and administrative paperwork to start. 4 Secretaries needed per month and speakers.

Providence Adult Day Facility

- One meeting each week on Friday's at 11 am.
- Need more volunteers. Small meetings but are appreciated. Always need more Spanish speaking volunteers.
- Small background check required. (Senior facility - patients with dementia)

Napa Valley Care Facility

- Two meetings were held at this new facility 1st and 3rd Sundays
- All clients appreciate the meetings that have started here
- Always need volunteers. Come to H&I meeting if interested in volunteering

Inn on Villa Lane

- New meetings started
- 1st & third Thursday at 2pm
- Mixed facility
- No requirements to volunteer here

Napa State Hospital

- Four meetings per month. Somewhat lengthy screening process.
- Staff is requesting younger speakers. If you are interested in doing service at this meeting, please come to H&I meeting or see Heidi.

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Hotline Data April 2025:

<i>Date/Time</i>	<i>Duration</i>	<i>Extension</i>	<i>Direction</i>
4/1/2026 12:31	12:06	2 - AA Men	In
4/1/2026 12:32	11:18	2 - AA Men	Out
4/1/2026 12:32	0:18	2 - AA Men	Out
4/1/2026 12:47	0:36	Main	In
4/3/2026 12:36	1:48	2 - AA Men	In
4/3/2026 12:37	0:30	2 - AA Men	Out
4/3/2026 12:37	0:30	2 - AA Men	Out
4/3/2026 12:37	0:30	2 - AA Men	Out
4/3/2026 12:37	0:30	2 - AA Men	Out
4/3/2026 12:37	0:30	2 - AA Men	Out
4/3/2026 12:57	1:24	2 - AA Men	In
4/3/2026 12:57	0:30	2 - AA Men	Out
4/3/2026 12:57	0:30	2 - AA Men	Out
4/3/2026 12:57	0:30	2 - AA Men	Out
4/3/2026 12:57	0:30	2 - AA Men	Out
4/3/2026 12:57	0:30	2 - AA Men	Out
4/8/2026 13:44	6:00	1 - AA Women	In
4/8/2026 13:44	5:30	1 - AA Women	Out
4/9/2026 16:07	5:42	2 - AA Men	In
4/9/2026 16:07	0:18	2 - AA Men	Out
4/9/2026 16:07	0:18	2 - AA Men	Out
4/9/2026 16:07	0:18	2 - AA Men	Out
4/9/2026 16:07	5:06	2 - AA Men	Out
4/9/2026 16:16	11:00	1 - AA Women	In
4/9/2026 16:16	10:30	1 - AA Women	Out

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4/9/2026 20:57	14:12	2 - AA Men	In
4/9/2026 20:57	0:18	2 - AA Men	Out
4/9/2026 20:57	13:30	2 - AA Men	Out
4/9/2026 20:57	0:30	2 - AA Men	Out
4/9/2026 20:57	0:30	2 - AA Men	Out
4/9/2026 20:57	0:18	2 - AA Men	Out
4/13/2026 14:18	2:30	1 - AA Women	In
4/13/2026 14:19	2:00	1 - AA Women	Out
4/14/2026 18:16	0:00	Main	In
4/14/2026 20:05	1:48	2 - AA Men	In
4/14/2026 20:06	0:18	2 - AA Men	Out
4/14/2026 20:06	0:18	2 - AA Men	Out
4/14/2026 20:06	1:06	2 - AA Men	Out
4/17/2026 19:22	3:42	2 - AA Men	In
4/17/2026 19:22	3:30	2 - AA Men	Out
4/18/2026 19:01	0:30	Main	In
4/21/2026 14:37	0:54	2 - AA Men	In
4/21/2026 14:37	0:24	2 - AA Men	Out
4/21/2026 14:37	0:18	2 - AA Men	Out
4/21/2026 14:37	0:18	2 - AA Men	Out
4/21/2026 14:39	1:00	2 - AA Men	In
4/21/2026 14:39	0:48	2 - AA Men	Out
4/22/2026 15:01	0:24	Main	In
4/22/2026 15:01	0:30	Main	In
4/22/2026 15:04	0:18	Main	In
4/22/2026 18:42	3:24	2 - AA Men	In
4/22/2026 18:42	2:54	2 - AA Men	Out

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4/22/2026 18:42	0:18	2 - AA Men	Out
4/22/2026 22:45	1:42	2 - AA Men	In
4/22/2026 22:46	0:18	2 - AA Men	Out
4/22/2026 22:46	0:30	2 - AA Men	Out
4/22/2026 22:46	0:24	2 - AA Men	Out
4/23/2026 15:35	0:30	Main	In
4/26/2026 20:01	4:12	2 - AA Men	In
4/26/2026 20:01	0:24	2 - AA Men	Out
4/26/2026 20:01	0:18	2 - AA Men	Out
4/26/2026 20:01	0:18	2 - AA Men	Out
4/26/2026 20:01	3:24	2 - AA Men	Out
4/26/2026 20:01	0:18	2 - AA Men	Out
4/27/2026 16:03	1:24	Main	In
4/28/2026 12:32	0:48	Main	In
4/29/2026 13:30	0:18	Main	In
4/29/2026 15:13	0:54	Main	In
4/29/2026 15:14	0:30	Main	In
4/29/2026 15:16	0:24	Main	In
4/30/2026 11:35	5:54	1 - AA Women	In
4/30/2026 11:35	5:24	1 - AA Women	Out
4/30/2026 17:31	1:42	2 - AA Men	In
4/30/2026 17:31	0:36	2 - AA Men	Out
4/30/2026 17:31	0:30	2 - AA Men	Out
4/30/2026 17:31	0:30	2 - AA Men	Out
4/30/2026 17:31	0:30	2 - AA Men	Out
4/30/2026 18:07	0:18	2 - AA Men	Out
4/30/2026 18:07	8:00	2 - AA Men	Out

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4/30/2026 18:07 8:30 2 - AA Men In

4/30/2026 18:07 0:18 2 - AA Men Out