

INTERGROUP BUSINESS MEETING MINUTES

July 11, 2026

TAKE BACKS

- AA Hotline needs volunteers: English 3 Men. Spanish 11 Men / 12 Women.
 - A Hotline Workshop is being planned for those who are interested in serving. Planned workshop date will be announced next month.
 - Printed meetings schedules are available. If you need them, ask your group representative to make a request to literature@aanapa.org
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CALL TO ORDER

Moment of Silence & Serenity Prayer

Meeting Participant Introductions (Present / Absent)

	Officers & Chairs		Group Voting Representatives
P	Chair – Cindy C. <i>Sisters in Sobriety</i>	P	<i>Daily Reflections</i> John C.
P	Alternate Chair – John H. <i>Sunrise Weekend</i>	A	<i>Gliders</i> Steve C.
P	Treasurer – Alex W. <i>Free Thinkers</i>	A	<i>Hut Group</i> VACANT
A	Web Editor Zane M. – <i>Never Too Young</i>	P	<i>Men's Stag</i> Gene
P	Hotline Chair – Frank F.	P	<i>New Life Women's Group</i> Courtney H.
P	Birthday Chair – Carl K. <i>Plain Language BB</i>	A	<i>Never Too Young</i> Clint T.
A	Birthday Co-Chair – Meghan T.	P	<i>No Ma'am</i> Brian D.
P	Secretary - Mark V.	P	<i>Serenity on Saturday</i> Janis B.
A	Literature Chair - Craig W.	P	<i>Silverado B.B. Study</i> Colleen G.
A	Hospitals and Institutions Liaison - Heidi V.	A	<i>Sunday Night B.B. Study</i> VACANT
A	At Large – Brandyn C. <i>Keep It Simple Sister</i>	P	<i>Sunnyside Serenity</i> – Janet G.
	Newsletter Chair – Vacant	P	<i>Talking Stick Calistoga</i> Eileen K.
P	Events Chair / District Liaison - Laura K.		

Meeting opened with introductions, reminders on speaking clearly for minutes, and clarification that voting is limited to official Intergroup representatives.

Sobriety Birthdays: Mark V. Celebrates 2 years.

Review and approval of Intergroup minutes: No prior minutes were available for approval; Mark and Alex will work on reconstructing recent minutes from available notes.

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Monthly Tradition Reading from 12 Traditions: *Tradition 7* (Read by Colleen)

"Every AA Group ought to be fully self-supporting, declining outside contributions."

7th Tradition: We have no dues or fees in A.A. We are entirely self-supporting, declining outside contributions. Please mail contributions to NVIG, P.O Box 10948, Napa, CA 94581-2948. Venmo QR link for contributions @NapalG-AA :
<https://www.venmo.com/u/NapalG-AA>



Housekeeping

Raise hands to be recognized; speak up for audibility; silence phones.

ANNOUNCEMENTS

- ✓ Need for more Hotline Volunteers – Men English and Men/Women Spanish.

OFFICER REPORTS

Hotline Chair: Frank F. hotline@aanapa.org

- **Call Statistics (June):** 19 English-speaking men, 5 Spanish-speaking men, 4 Spanish-speaking women, 2 English-speaking women, and 23 robocall hang-ups. Spam mitigation measures have been implemented and will be monitored.
- **Operations:** Calls route simultaneously to all scheduled volunteers (first to answer takes the call). Gender-sensitive routing is applied when appropriate. Missed calls are tracked and typically returned within 48 hours.
- **Staffing Status:**
 - **English-speaking women:** Fully staffed (15 of 15).
 - **English-speaking men:** 13 of 15 staffed (3 spots available).
 - **Spanish-speaking:** 4 men and 2 women staffed (openings remain for 11 men and 12 women).
- **System Updates:** Working to update the hotline system time zone from Eastern to Pacific Standard Time. Male and female greeting line is now available in Spanish.

Literature

Meeting Lists: The last print run was in February. Consensus was reached to print 500 updated lists with a new color for easy identification.

Ordering & Forms: Printable order forms will be restored online with current pricing (online forms already accurately reflect prices). Fulfillment is coordinated via literature@aanapa.org)

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Web Committee

Compliance: Implemented stricter opt-in cookie compliance to meet California requirements. The Meeting Guide requires cookies and will prompt users if they are disabled. Non-sensitive technical analytics are maintained with strict anonymity safeguards.

Birthday Meeting

Term: The current Birthday Chair term restarted this year and runs through 2027.

NAPA VALLEY INTERGROUP	
INCOME / EXPENSE SHEET	
EVENT: June Birthday Meeting	
DATE: June 26th, 2026	
GROUP NAME:	
CONTACT NAME: Meghan Tighe	
CONTACT EMAIL: Meghantgh@gmail.com	
CONTACT PHONE:	
EVENT INCOME	
DO NOT INCLUDE H&I HERE	\$\$\$\$\$
NV INTERGROUP CONTRIBUTION	
7TH TRADITION	\$136
Other	
Other	
Other	
GROSS INCOME	
EVENT EXPENSES (ITEMIZED)	
ITEM	\$\$\$\$\$
Cake	\$143.98
Coffee and coffe cups	\$52.50
Chips	\$12.26
TOTAL EXPENSES	\$208.74
TOTALS	
EVENT INCOME - EVENT EXPENSES	\$72.74
H&I (Pink Can)	\$11
CHECK TOTAL TO I/G	\$72.74

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Treasurer: Alex W. treasurer@aanapa.org

June 2026

Fiscal Year Close: The fiscal year has closed; full actuals vs. budget will be presented in August 2026.

Monthly Finances: Income included \$1,030 in group contributions and \$202 in literature sales. Expenses totaled \$419 for books and pamphlets.

Annual Budget Highlights: Group contributions totaled \$12,072 (budgeted over \$12,000). Literature costs were significantly higher than budgeted (\$6,300 vs. \$3,000) due to price increases and free pamphlets. Cash savings were realized by canceling the Zoom account mid-year.

Financial Health: Ended the year \$1,344 cash-positive, aligning with the "fiscal poverty" principle.

Summary	Opening	Ending
Umpqua	\$5,000.07	\$3,436.71
Expenses		
Workshops (Ad-Hoc Cost)	\$50.00	
Hotline	\$940.90	
Phone Service		\$940.90
Literature	\$572.46	
Books & Pamphlets		\$572.46
Total Expenses	\$1,563.36	
Totals		
Net Income	\$1,563.36	

Treasurer Business:

- ✓ 2 months of deposit delayed: \$2,801.29
- ✓ Library Update

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Secretary Report

Contact List: Members are asked to verify internal contact lists. Consensus was reached to share the list internally despite anonymity risks raised regarding full names in email addresses.

Anonymity & Officer Emails: Discussion held regarding role-based emails forwarding to personal accounts, exposing personal email addresses upon reply. Alex will onboard officers on how to log in directly to generic mailboxes to maintain anonymity.

Intergroup Officers and Committee Chairs

2024-2025		2024 (2025-2026 Staggering)	
Chair	Cindy C.	Secretary	Mark V.
Alt Chair	John H.	District Liaison	VACANT
Birthday Chair	Carl K.	Newsletter	VACANT
Birthday Co-Chair	Meghan T.	H&I Liaison	Heidi
Hotline Chair	Frank F.	Treasurer	Alex W.
Female Delegate at Large	Brandyn C.	Web Editor	Zane M.
Male Delegate at Large	Victor	Literature Chair	Craig W.
		Events Chair	Laura K.

OLD BUSINESS

Bylaws Committee

- Members: Alex (Chair), Cindy, Colleen, Brandon, Mark.
- Agenda: Formalize the delegate-at-large role, evaluate the newsletter role, and clarify sobriety requirements.
- Next Meeting: Scheduled for Thursday, July 16, 2026, at 5:30 PM via Zoom.

Google Drive Access

Access was granted to Frank. Laura. The web committee will continue administering the drive to ensure all officers have access to pass-it-on materials.

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Meeting Notes/Takebacks

A three-month gap in official takebacks was acknowledged. Commitment was made for the secretary to resume sending official takebacks within one week of meetings, per bylaws.

Formalize Up-Valley Delegate at Large (currently ad hoc).

Add a Spanish Liaison to improve connection with Spanish-speaking meetings.

The group is exploring moving the Intergroup meeting location. More information will be brought back before any move is made.

Pass-It-On: Group emphasized the need for proper orientation and clear pass-it-on guidance. Discussion of best way to update the steps / process for each Intergroup Officer Role to prepare the next person for their service as Intergroup Officers. Suggested that IG leadership email the documents for each IG Officer role.

NEW BUSINESS

Hotline Chair Proposals

1. **A.A. Hotline Workshop:** A public workshop to raise awareness and recruit volunteers. The room at the library will likely be free, and expenses will fall within the \$500 workshop budget. A vote to approve holding a hotline workshop and allocating its funding passed unanimously.
2. **Twelve-Step Call List:** Reinstating the list (last updated in 2017) for two-person teams willing to perform in-person Twelve-Step calls. This is an established process and does not require a formal vote.

New Intergroup Representative Onboarding

- Noted a critical need for better onboarding transitions. Reps should be proactively directed to the online Intergroup Rep packet and informed of the two-hour meeting commitment before voting.

Meeting Location

- A formal vote regarding moving the meeting location will occur in August 2026.

Adjourn: Motion to close the meeting passed unanimously.

Closing

The Responsibility Statement: "I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible."